

## MINUTES OF BRO ARDUDWY MAC MEETING - DYFFRYN CHURCH HALL 6pm MAY 17 2022

Attendees:- Owain Pritchard (chair) Jan Cadwell John Richards Tecwyn Williams Dianne Howie David Hughes Rev Linda Baily Millie Edwards Rev Beth Bailey Sarah Foskett Darren Smith Garth Wigglesworth Joy Lloyd Sue Jones Rev Sheila Naylor

Apologies:- Archdeacon Andrew Jones Rev Pam Odam

Meeting opened with a prayer

MAC members were unable to sign a declaration at this meeting. It was taken that everyone agreed with the declaration, which will be available for signing at the next MAC meeting.

### Following discussion on Resolutions/Motions below votes were taken and all unanimously carried

- 1) That all ex officio Clerics be given the choice to become Trustees Rev Linda Baily completed paperwork to become a Trustee, others are considering. Proposer David Hughes Seconder Sue Jones
- 2) Jan Cadwell - elected MAC Secretary, co-opted as Trustee. Proposer Dianne Howie Seconder Tec Williams
- 3) Sarah Foskett - elected Treasurer, co-opted as Trustee. Proposer Rev Linda Baily Seconder Joy Lloyd
- 4) That Kelly Edwards (Ty Deiniol) be asked to undertake an independent examination of 2021 Church in Wales Annual Return within a delivery deadline of end June. And of the Trustee Annual Report within the delivery deadline of end October. Proposer John Richards Seconder Sue Jones
- 5) That Owain draft a Trustee Annual Report for 2021 to include IE accounts and to circulate it to MAC Trustees for approval, before being uploaded to the Charity Commission website. Proposer Darren Smith Seconder Millie Edwards
- 6) That MAC minutes and Agendas are presented on the new website. To include a list of MAC Trustees with names only, plus a group picture and individually if individual Trustees are willing. Proposer Dianne Howie Seconder Rev Linda Baily
- 7) The passing of Resolutions Electronically to be done through the MAC Secretary via email sent out to all Trustees who must click on "Reply All" in their email to lodge their vote, with the proviso that Trustees can ask that an Electronic Resolution go to the next MAC meeting. To allow for clarity and inclusion in the minutes, all resolutions passed Electronically will be reiterated at the next MAC meeting. Proposer Darren Smith Seconder Millie Edwards
- 8) The MAC will formerly request Endowment Categorisation be removed from certain Endowments due to their small size and insignificant dividend return. That we request one Capital Endowment be moved and merged into another, to create a single restricted fund and all parts included in the one Common Investment Fund. That we request two Capital Endowments be returned to our local Bro Ardudwy Bank Account and used by us for charitable church purposes. Proposer Rev Linda Baily Seconder Sarah Foskett  
Details of affected Endowments were disclosed to MAC Trustees before Voting took place
- 9) St. John's Church Clock Dial Repairs - The works as proposed by Smith of Derby go ahead as soon as possible at a quoted cost of £9977. That remaining funds from the sale of Barmouth Church Hall are used towards the cost. That grant assistance is sought, and the town council approached for a financial contribution and any shortfall be paid from Bro funds. Proposer Darren Smith Seconder Millie Edwards
- 10) The MAC create a designated Fabric Skills Training Fund to ensure existing volunteers receive certified training on small scale works in the undertaking of maintenance work to ensure value for money, while maintaining best practice of the highest standards. Proposer Garth Wigglesworth Seconder Tec Williams

- 11) The Trustees meet to go over financial matters, budgeting, other ways of working, giving mechanisms, and to provide training with the online accounting platform. Inviting others to attend who might be able to assist with this work, might be beneficial. Proposer John Richards Seconder Sarah Foskett  
**Decision:- Date of meeting - Tues 14 and Wed 15 June 5pm at Church Hall.**
- 12) That contactless donation units are purchased to help increase our income, for churches in Llandecwyn Llanfihangel, Harlech, Llanfair, Llandanwg, Llanbedr, Talybont and Llanaber.  
 Proposer Garth Wigglesworth Seconder Dianne Howie
- 13) That Trustees hold a separate meeting to formulate a 5 year Property Development Plan to consider how to use our buildings differently, particularly in winter months given the surging cost of energy. We need to consider having more services in some churches, or hiring local spaces in our MA.  
 Proposer Garth Wigglesworth Seconder David Hughes  
**Decision:- Date of Meeting:- Wed 6 July 6pm Church Hall**  
It was suggested the cost of hiring local spaces in our MA should be compared with the cost of heating our churches
- 14) Ezra Visitation Results  
 That the MAC agree to proceed with getting faculties to undertake some of the works for each church, resulting from the Ezra Report. This will not be a commitment to fund the work. Having faculty permission in place will assist with applying for grant funding. Proposer Dianne Howie Seconder Sue Jones  
The works and faculty categories for Llandecwyn Llanfihangel Harlech Llandanwg Llanfair Llanbedr Llandwywe Llanaber and St. John's were gone through with the MAC before Voting took place
- 15) Non-Ezra Issues  
 St. David's Church Barmouth - The trustees agree to petition for a faculty to empty and dispose of all contents. A meeting needs to take place on site with some Trustees present to decide on disposal as well as what articles can be repurposed in other churches, or sold.  
 Proposer Garth Wigglesworth Seconder John Richards  
**Decision:- Date of Meeting at St. David's - No date was set**
- a) Llanfihangel-y-Traeth Electrical Works - That Trustees agree to seek a second quote for works from a NAPIT or other commercially registered Electrician acceptable to EIG (Ecclesiastical Insurance) to bring the electrical installation up to the required standards. Works to move the switchgear to the north wall will also be part of the quotation. Trustees agree to apply for a faculty for the works following the results of inspection. Proposer Dianne Howie Seconder Tec Williams
- b) Llanfihangel-y-Traeth Bell Clapper Repairs - That Trustees agree to petition for a faculty to undertake repairs to the bell clapper. Proposer John Richards Seconder Tec Williams
- c) Llandanwg - That Trustees agree to petition for a faculty for repairs to the door handle and bell ringing mechanism. Trustees agreed not to proceed with the installation of an electricity meter.  
 Proposer Sarah Foskett Seconder Darren Smith
- d) Llanbedr Heating - That Trustees agree to petition for a faculty to install new heating at St. Peter's Church. Proposer Sarah Foskett Seconder David Hughes
- e) Llanbedr Window Hopper Repairs - The Trustees agree to petition for a faculty to undertake repairs to hoppers of the various windows that have openable areas, in order to allow for good air circulation  
 Proposer Sue Jones Seconder Darren Smith
- f) Llanbedr Carpet - The Trustees agree to petition for a faculty to replace existing carpet  
 Proposer Dianne Howie Seconder
- g) Llanaber Bell reinstatement - The Trustees agree to petition for a faculty to reinstate the Church Bell in

its main location and install new and suitable ringing apparatus  
Proposer Sarah Foskett Seconder Darren Smith

- h) St. John's Church Road Parking - The Trustees agree to reinstate the white rocks along Church Road to ensure ease of access for volunteers undertaking maintenance work and for contractors. Apart from the area from the junction of St. John's Hill along the garden area to the footpath steps. The FlashPark agreement will be amended to only include the area from the junction of St. John's Hill along the garden area to the footpath steps. Proposer Owain Pritchard Seconder Tec Williams

## AOB

Proposal:- To allow the Church Hall to be used, at no charge as a meeting place for the next few months through the Summer for Ukrainian refugee families, arriving in our area. Proposer Owain Pritchard Seconder Garth Wigglesworth. The Vote For the Proposal was carried unanimously. The request was brought to the MAC for their consideration by Rev Beth Bailey

Archbishop's Service 22 May at Llandwywe - Order of Service is ready

Diocesan provided training for:- Trustees, Online Faculty & Finance Systems was unanimously agreed to by the MAC

Methods of contact:- Telephone 01341 555 550 and email:- [enquiries@broardudwy.church](mailto:enquiries@broardudwy.church) should be displayed on all public facing areas whether physical or virtual

### **Online Engagement Policy Meeting - Date to be arranged at a later time**

Pentecost, review communion in one form. To be reviewed with the Area Dean

The MAC agreed unanimously to the request that the collection at the Queen's Jubilee Civic Service at St. John's be divided on a 50/50 basis, between the Prince's Trust and Bro Ardudwy

A request to change Sunday Service times at St. John's to 11am will be reviewed with the Area Dean

It was unanimously agreed by the MAC to go ahead with the purchase of poster boards for Llanfair and the Church Hall

### **Date of Next MAC Meeting Wednesday 7 September 6pm - Dyffryn Church Hall**

The Meeting Closed at 8.20pm

