**Cofnodion | Minutes**

**Cyfarfod Cyngor Ardal Weinidogaeth Bro Ardudwy Ministry Area Council Meeting**

**Elusen|Charity: 1146546**

**Neuadd Eglwys Dyffryn Ardudwy Church Hall**

**07/09/2022 am/at 18:00**

**Presenoldeb | Attendance**

Owain Pritchard (Chair) Jan Cadwell (Secretary) Sarah Foskett (Treasurer)

Sue Jones Millie Edwards Joy Lloyd Dianne Howie Cathy Wood Garth Wigglesworth John Richards Tecwyn Williams

**Gweddi agoriadol | Opening Prayer**

Opening prayers were said.

**Ymddiheiriadau | Apologies**

Rev Pam Odam, Rev Sheila Naylor, Darren Smith, Rev Linda Baily,

David Hughes

**Cofnodion cyfarfod diwethaf | Minutes of last meeting**

Minutes were agreed as being accurate.

**PROPOSER**: Dianne Howie **SECONDER**: Sarah Foskett

**FOR**: Unanimous **AGAINST**: 0 **ABSTENTION**: 0

**RESULTS**: Proposal Accepted

**Penderfyniadau a basiwyd drwy e-bost rhwng cyfarfodydd | Resolutions passed by email between meetings**

The only resolution put before the MAC over email was the extra expenditure on the EIG insurance policies for the churches totalling £100.66.  Majority of the responses via email were in favour within the time allotted to respond.

**Arwyddo datganiad aelodau CAW | Sign MAC members declaration**

Owain passed around the MAC Declaration for everyone to sign and then filed it away in the Church Hall Office.

**Adolygu Cymun mewn un ffurf | Review Communion in one form**

Discussions around the current situation of having communion in one form, or allowing for communion in both forms was held.

**PROPOSAL**: That communion be allowed in both forms with the individual communicant making a choice as to whether to accept both forms. It will be the Ministers choice as to whether to offer both forms.

**PROPOSER:** Sue Jones **SECONDER:** Owain Pritchard

**FOR**: Unanimous **AGAINST**: 0 **ABSTENTION**: 0

**RESULTS**: Proposal Accepted

**Adolygu ffioedd ar gyfer Swyddfeydd Achlysurol | Fees review for Occasional Offices**

Owain provided an overview of the various fee structures for occasional offices along with proposals to change some elements of the local level fees not the Church in Wales controlled fees. Discussion was held with adjustments.

**PROPOSAL**: That local level fees be increased to offset the increased costs associated with them.

Final agreed fees are: Wedding £500.75 Funeral: £340.75

**PROPOSER**: Sue Jones **SECONDER**: Millie Edwards

**FOR**: Unanimous **AGAINST** 0 **ABSTENTION** 0

**RESULT**: Proposal Accepted

**Gweinyddiaeth Ariannol a llofnodwyr Cyfrifon/Buddsoddiadau | Financial Administration & Account/Investment signatories**

Owain reported that Sarah and he had met once to go through MyFundAccounting, the finance structure of the Ministry Area and a few other things.  Owain has a few things to finish off first but is hopeful of being able to hand over to Sarah soon.

**PROPOSAL**: That weekly paper sheets be replaced with an email (address yet to be decided) with the breakdown and totals that have been paid in to the Post Office/Bank.

**PROPOSER**: Jan Cadwell **SECONDER:** Sue Jones

**FOR**: Unanimous **AGAINST** 0 **ABSTENTION** 0

**RESULT**: Proposal Accepted

Owain had also mentioned about difficulties relating to the current situation of signatories and primary users being most difficult to manage particularly with sizeable upcoming expenditures coming up and the inability for him to process through anything beyond £500 per day.  There is also a need for the MAC to change correspondence details particularly on CCLA accounts since these go to Owain’s former home which hasn’t been fully vacated yet.

**PROPOSAL**: HSBC Banking Arrangements:

That the following individuals act as signatories on the HSBC Bro Ardudwy PCC bank account and as online users: Sarah Foskett (Treasurer), Sue Jones (Area Warden) Owain Pritchard (Area Warden & MAC Chairperson) and Cathy Wood.

That Sarah Foskett (Treasurer) becomes the Online Banking Primary user.

That Sarah Foskett (Treasurer) has authorisation to spend up to £1,000 without second authoriser but transactions over £1,000 require a second online authorisation. Second authorisers are: Sue Jones (Area Warden), Owain Pritchard (Area Warden & MAC Chairperson) and Cathy Wood. Any two authorisers can authorise online payments of over £1,000.

The Correspondence address for HSBC should be:

Church Hall

Dyffryn Ardudwy

Gwynedd

LL44 2EP

CCLA Arrangements:

The two trustees nominated for the Bro Ardudwy client are Sue Jones (Area Warden) and

Owain Pritchard (Area Warden & MAC Chairperson).

The correspondence address for CCLA is:

Church Hall

Dyffryn Ardudwy

Gwynedd

LL44 2EP

**PROPOSER**: Garth Wigglesworth **SECONDER**: Dianne Howie

**FOR**: Unanimous **AGAINST**: 0 **ABSTENTION** 0

**RESULTS**: Proposal Accepted

**Derbyn Adroddiad Blynyddol yr Ymddiriedolwyr ar gyfer 2021 yn ffurfiol Formally Accept Trustee Annual Report for 2021**

**PROPOSAL**: Trustees are happy to formally accept their Trustee Annual Report for 2021

**PROPOSER**: Millie Edwards SECONDER: Tecwyn Williams

**FOR: Unanimous AGAINST 0 ABSTENTION 0**

**RESULTS:** Proposal Accepted

**Organau pib Abermaw a’r dyfodol | Barmouth Pipe organs & future**

Owain provided an overview of the condition of St John’s and St David’s pipe organs including the parts from the organ at St Mary’s Bangor and reminded the MAC that the organ at St John’s is grade II\* listed on the National Pipe Organ Register.  Owain also spoke about the need to have a plan B in place given the amount of unknowns regarding how long the organ at St John’s could last before a failure of the main air reservoirs.  Owain has spoken to the donors who provided a substantial amount to the fundraising efforts in 2013/14 towards the Organ Repair/Maintenance restricted fund whether or not they would be happy if the remaining restricted amounts (£2,073.53) could be used towards purchasing a second hand digital organ for the Ministry Area.  Those particular donors are more than happy for this change to go ahead.  Mr Ross Williams who by now has moved away from the area is selling a Viscount Prestige Organ and is willing to offer it to the Ministry Area for £2,750.

**PROPOSAL:** Trustees to purchase the Viscount Prestige Organ for £2,750 by using all £2,073.53 of the St. John’s restricted organ fund and use £676.47 of the designated Bro Business Development fund. Organ to be temporarily housed in St, John’s BUT IS FOR THE USE OF THE ENTIRE MINISTRY AREA AND CAN BE MOVED IF REQUIRED.

**PROPOSER:**  Dianne Howie **SECONDER:**  Millie Edwards

**FOR: Unanimous AGAINST: 0 ABSTENTION: 0**

**RESULTS Proposal Accepted**

**PROPOSAL:** Trustees to request Nicholson’s attend St. David’s and St. John’s to give an appraisal of the condition of St. David’s organ (is it salvageable/can

it be reused for parts at St. John’s or not worth doing anything with it - dispose of it), an updated review of condition of St. John’s organ including an appraisal of the multitude of spare parts in the basement of St. John’s from the organ at St. Mary’s church Bangor (are they worth keeping to use as spare parts for

St. John’s organ, can be sold or should they be disposed of).

**No vote took place on this Proposal**

Owain was asked to contact Nicholson’s for further information on costings

for this service. **A resolution will be voted on by Trustees via email**

**once information has been received.**

**Trosolwg Cynllun Datblygu Eiddo Drafft | Draft Property Development Plan Overview**

A draft property development plan has been circulated to the trustees.  The plan came from the property development plan meeting held a few weeks ago.

**PROPOSAL:** Trustees are happy to formally adopt the Property Development Plan and to continue keeping it under review.

**PROPOSER:**  Jan Cadwell **SECONDER:** Sue Jones

**FOR:** Unanimous **AGAINST:** 0  **ABSTENTION** 0

**RESULTS:** Proposal Accepted

**Polisi Defnydd Llwyfan Digidol ac Ailfrandio | Digital Platform Usage Policy & Rebranding**

Owain provided an overview with the current digital platforms (website

and Facebook) setup and its usage.  He also shared results of various experiments that had been tried over the last few months with interesting results

**PROPOSAL:** The Ministry Area Website is the primary source of information about the Ministry Area. all activities, reports, events, etc need to be added the the website first.

Weblinks from items on the website regardless of which church they are for, are put onto the Bro Ardudwy Facebook page first. Separate “posts” are made for Welsh and English language versions. The “posts” on the Bro Ardudwy Facebook page are then shared onto all of the individual church Facebook pages, regardless if they are for that particular church or not. Younger members of Ministry Area congregations are to be asked if they would like to help with Social Media. Editor privileges will need to be given on both the Bro Ardudwy Facebook pages, and the individual church pages to willing volunteers across the Ministry Area.

**PROPOSER:** Dianne Howie **SECONDER:** Sarah Foskett

**FOR:** Unanimous **AGAINST** 0 **ABSTENTION:** 0

**RESULTS:** Proposal Accepted

Bro Ardudwy has a slightly confusing branding using two logos – a yellow/gray coloured Celtic cross or the Diocesan logo and branding e.g. on the website and the new church signs.

**PROPOSAL:** Use the Diocesan circle cross logo as the new Bro Ardudwy logo and undertake a rebranding exercise across the various Facebook pages.

**PROPOSER: SECONDER:**

**FOR:** Unanimous **AGAINST:** 0 **ABSTENTION:** 0

**RESULTS:** Proposal Accepted

**Diweddariad Dewi Sant a defnydd yn y dyfodol | St David’s update & future use**

Jan and Owain gave an update about current developments at St David’s. The Representative Body of the Church in Wales has provided guidance about the various ways forward with regard to St David’s and its potential use following the recent faculty application to dispose of its contents.

**PROPOSAL:** Trustees are happy to formally declare St. David’s church Barmouth redundant and to request the Representative Body of the Church in Wales to redesignate the building as a Church Hall for the use of the Ministry Area of Bro Ardudwy.

**PROPOSER:** Owain Pritchard **SECONDER:** Garth Wigglesworth

**FOR:** Unanimous  **AGAINST:** 0 **ABSTENTION:**  0

**RESULTS:** Proposal Accepted

**Neuadd Eglwys Dyffryn Ardudwy | Church Hall Dyffryn Ardudwy**

Attention has been drawn by some of the groups who rent the hall as to its cleanliness and suitability as a rental space.

**PROPOSAL:** Trustees to form a Church Hall Management Committee to assist with the running of the Church Hall.

**PROPOSER**: Owain Pritchard **SECONDER**: Dianne Howie

**FOR**: Unanimous **AGAINST** 0 **ABSTENTION** 0

**RESULT:** Proposal Accepted

**Trafod patrwm gwasanaeth Hyd-Maw | Oct-Mar service pattern discussion**

Owain provided an overview of electricity running costs for the various churches. Discussion between the trustees around what actions to take and what other options were available was held.

**PROPOSAL:** Sunday service pattern covering the winter months of November to March was agreed by the Trustees but before voting takes place, Owain will send the agreed service pattern to Rev Miriam Beecroft for consultation on timings etc. Resolution by email will follow after consultation.

The meeting closed at 9pm

No date was set for the next MAC meeting.